

**REQUISITION FORM FOR NOTIFYING VACANCIES TO THE
EMPLOYMENT EXCHANGE AND OTHERS FOR THE POST OF RIFLEMAN (MR/IRB)
MANIPUR POLICE DEPARTMENT**

1. Name of Office/Department : Police Department, Manipur.
2. Name and designation of inviting Officer : **Shri Y.Joykumar Singh, IPS,**
Director General of Police, Manipur.
3. Name and designation of the officers to whom the list of candidates sponsored by the Employment Exchange should be submitted. Last date for submission of Application Forms to the concerned Employment Exchange will be **15/09/2008**
 - A. Superintendent of Police, Churachandpur District
in respect of candidates belonging to Churachandpur District.
 - B. Superintendent of Police, Ukhrul District
in respect of candidates belonging to Ukhrul District.
 - C. Superintendent of Police, Senapati District
in respect of candidates belonging to Senapati District.
 - D. Superintendent of Police, Chandel District
in respect of candidates belonging to Chandel District.
 - E. Superintendent of Police, Tamenglong District
in respect of candidates belonging to Tamenglong District.
 - F. Superintendent of Police, Thoubal District
in respect of candidates belonging to Thoubal District.
 - G. Superintendent of Police, Bishnupur District
in respect of candidates belonging to Bishnupur District.
 - H. Superintendent of Police, Imphal West District
in respect of candidates belong to Imphal West District.
 - I. Superintendent of Police, Imphal East District
in respect of candidates belonging to Imphal East District.
 - J. SDPO, Jiribam in respect of candidates from Jiribam Sub-Division.
4. Candidates hailing from other States/UTs may apply by submitting their applications to **Inspector General of Police(Adm), PHQ, Imphal, Pin –795001, Manipur** in the following proforma along with Indian Postal Order (IPO) for Rs. 50/- (Rupees fifty) only (non-refundable) drawn in favour of Inspector General of Police(Adm), Manipur, latest by **18/09/2008** Proforma : (1) Name (2) Father's name (3) Present address (4) Permanent address (5) State, District and Police Station (6) Date of birth (7) Age as on **01/09/2008** (8) Educational qualification (9) Whether belonging to SC/ST/OBC (10) NCC experience, if any (11) Proficiency in sports, if any (12) Post applied for (13) Whether ever arrested in a police case, if so details thereof (14) Whether a deserter or not (15) Employment Exchange Registration No. (16) Identification marks (17) Left thumb impression of the applicant (18) Signature of the applicant. The proforma should be sent along with (a) one recent passport size photograph of the candidate duly attested by a Gazetted Officer or Magistrate pasted on the form (not to be pinned). Half the signature of Gazetted Officer/Magistrate should be on the photograph and the another half on the Form; (b) One recent passport size photograph of the candidate duly attested by a Gazetted Officer or Magistrate attached/pinned to the application form and the name of the candidate should be written in ink, on the back side of the said photograph; (c) Attested/photo copies of Certificates. Any application which is incomplete or received after **18/09/2008** will not be entertained. The Department will not be responsible for postal delay, if any.

Contd...2/-

No formal call will be served/ sent to the candidates for recruitment test. The candidates shall be present at the Manipur Police Training School, Pangei, Imphal, Manipur from 0800 hrs on 23/10/2008 along with their **Original Certificates** of educational qualification, date of birth, sports, ST/SC/OBC, etc. Candidates are advised to keep 3(three) copies of the same passport size photographs affixed in the form for use in future, if required. No TA/DA will be paid by the Department. The candidates should come for the recruitment at their own risk and expenses.

The details may be had from the Manipur Police web site www.manipurpolice.org.

5. Place of recruitment : **Manipur Police Training school,
Pangei, Manipur**

6.

<i>Date & Time of Physical Efficiency Test to be held</i>	<i>Candidates belonging to which district would be tested.</i>
(i) 0800 hrs of 24/09/08 to 25/09/08	-Churchandpur District
(ii) 0800 hrs of 26/09/08 to 27/09/08	-Senapati District
(iii) 0800 hrs of 28/09/08 to 29/09/08	-Ukhrul District
(iv) 0800 hrs of 30/09/08 to 01/10/08	-Chandel District.
(v) 0800 hrs of 02/10/08 to 03/10/08	-Tamenglong District.
(vi) 0800 hrs of 04/10/08 to 06/10/08	-Bishnupur District.
(vii) 0800 hrs of 07/10/08 to 11/10/08.	-Thoubal District
(viii) 0800 hrs of 12/10/08 to 15/10/08	- Imphal East District minus JBM Sub- Division.
(ix) 0800 hrs of 16/10/08 to 17/10/08.	- Jiribam Sub-Division
(x) 0800 hrs of 18/10/08 to 22/10/08	- Imphal West District
(xi) 0800 hrs of 23/10/08	-Outside state candidate

N.B - The undersigned reserves the right to modify the above schedule for unavoidable reasons with due intimation through media.

7. i) Designation of the post to be filled up : Rifleman(MR/IRB)
ii) Scale of pay : Rs.3050-75-3950-80-4590/-p.m.
(ROP, 1999)

They will be covered under the newly restructure contributory pension system issued vide Govt. of Manipur's Finance Department's O.M No. 9/44/2004-FD(PIC(A)) dated 28/2/2006.

8. Number of posts to be filled up : 1402
(One thousand four hundred two)
(Class-III, Non-Gazetted, and Combatant)

There will be reservation for SC/ST /OBC/ Ex-Servicemen and meritorious sportsmen as rules.

9. Qualification for eligibility:-

- i) Essential : (a) Class – VIII (eight) pass.
(b) Minimum Height : For Male (General) : 5'3"
For Male (ST/SC) : 5'2"
(c) Minimum Chest measurement : 31" (normal)
: 33 " (expanded)

-(3)-

- ii) Desirable : (a) Knowledge of Hindi;
(b) Trained in NCC;
(c) Proficiency in sports.
- iii) Age : i) Minimum 18 years as on 01/09/2008
ii) Maximum 23 years as on 01/09/2008
(Upper age limit relaxable upto 5 years in case of SC/ST candidates and upto 3 years in case of OBC candidates For meritorious sportspersons the same is relaxable upto 10 years in case of SC/ST, 8 years for OBC and 5 years for the general candidate).
10. Place of duty : Anywhere in India.
11. Probation, if any : 2(two) years from the date of appointment and extendable for another one year.
12. Posts are temporary but likely to be declared permanent later on.
13. Candidates will be tested in the following recruitment tests :-

		<u>Full marks</u>
i)	Physical Efficiency Test	40 marks
ii)	Written Test	40 marks
iii)	Viva Voce	20 marks.
(a)	Physical Efficiency Test (PET)	Total- 40 marks

i) **100 meters race : Full marks-10**

Scales of marking for different timings for the race will be as follows:

Below 13.5 seconds	-	10 marks
Between 13.5 & 15.0 seconds	-	5 marks
Above 15.0 seconds	-	Disqualification.

ii) **Broad Jump : Full marks -10**

Scales of marking for different distances will be as follows :

Above 4.5 metres	-	10 marks
Between 3.8 & 4.5 metres	-	5 marks
Below 3.8 metres	-	Disqualification.

iii) **High Jump: Full marks-10**

Scales of marking of various heights will be as follows :

Above 1.35 metres	-	10 marks
Between 1.20 & 1.35 metres	-	5 marks
Below 1.20 metres	-	Disqualification.

iv) **800 meters race : Full marks-10**

Scales of marking for different timings for the race will be as follows:

Below 2 minutes & 45 seconds	-	10 marks
Between 3 minutes & 2 minutes 45 seconds	-	5 marks
Above 3 minutes	-	Disqualification.

Each candidate has to qualify in all the above four events. Disqualification in any of the four events will automatically disqualify the candidate from being considered for the post.

Contd....4/-

(b) Written Test : Total 40 marks.

Those candidates who have been declared as "**Qualified**" in PET shall only be allowed to take part in the Written Test. The Written Test shall be for a total of 40 (forty) marks.

Dictation of 80 (eighty) words in English/Manipuri/Hindi. Each correct word shall carry ½ (half) mark.

(c) Viva Voce : Total : 20 marks

Each candidate who is declared as "Qualified" in PET and Written Test will only be allowed to take part in the Viva Voce. Viva-Voce would be conducted for a maximum mark of 20(twenty) only.

14. Final Selection (Grand total 100 marks)

Final selection of candidates will be on the basis of cumulative performance in Physical Efficiency Test, Written Test and Viva Voce and subject to clearing Medical Examination and Police verification.

17. Only male candidates are eligible for the post of Rifleman.

18. Duties : Prevention of Crime, Maintenance of Law and Internal Security.

19. Any other information considered relevant:-

- i) Candidates would be required to apply in the prescribed application form which would be available at all offices of Superintendent of Police of the concerned districts and office of the SDPO Jiribam in respect of Jiribam Sub-Division on payment of Rs.50/-(Rupees fifty) only per form. This form should be filled up by the candidate himself in clear hand writing;
- ii) While submitting/despaching the application form the candidate must ensure; to enclose attested copies of certificates of - educational qualifications, date of birth, ST/SC, OBC, NCC, Sports, etc.
- iii) Candidates should bring original certificates of educational qualification, NCC, Sports, Schedule Tribe/Schedule Caste/OBC etc at the time of coming for the Physical Efficiency Test and whenever subsequently required by DPC. In case any candidate fails to produce the original certificates, his candidature will be liable to be rejected. Ex-servicemen candidates should bring discharge certificates in original.
- iv) Candidates belonging to a District will submit the application form to the concerned Employment Exchange. Only the application forms received through District Employment Exchanges will be entertained. Applications submitted after the expiry of the last date of submission will not be entertained in any case.
- v) Any candidate who uses unfair means including undue pressure will be disqualified.

20. DGP Manipur reserves the right to increase/decrease the number of vacancies without making any formal notification in this regard.

Sd/-
(Y.Joykumar Singh)
Director General of Police,
Manipur, Imphal.

Copy to :-

1. The Principal Secretary (Home), Government of Manipur, Imphal.
2. All Addl. D.GP(Int./Trg/HR/HG), Manipur.
3. All Inspectors General of Police, Manipur.
4. The Director, MPTS, Pangei.
5. All Dy. Inspectors General of Police, Manipur.
6. The Director Manipur Police Wireless, Manipur, Imphal.
7. All District SsP, Manipur
- The prescribed application forms (enclosed) will be printed in sufficient number for issue to the intending candidates. The Application Forms shall be allotted distinctive Sl.Nos. before issue / supply to the willing candidates on payment of Rs.50/-(fifty) per form. List of candidates sponsored by the Employment Exchanges shall be duly filled up in the column 1 to 6 of the check sheet and submit to the PHQ in quadruplicate on or before **18/09/2008** without fail. Applications submitted after the expiry of last date of submission of forms will not be entertained in any case.
8. Superintendents of Police, DGCR –/CID(SB) /CID(CB) /CMTW/ NAB/VIG, Manipur.
9. All Commandants of Manipur Rifles including (IR Bns.)/Home Guard (VA), Manipur.
10. The Additional Director, FSL, Pangei.
11. The SDPO Jiribam – The prescribed application forms (enclosed) will be printed in sufficient number for issue to the intending candidates. The Application Forms shall be allotted distinctive Sl.Nos. before issue / supply to the willing candidates on payment of Rs.50/-(fifty) per form. List of candidates sponsored by the Employment Exchanges shall be duly filled up in the column 1 to 6 of the check sheet and submit to the PHQ in quadruplicate on or before **18/9/2008** without fail. Applications submitted after the expiry of last date of submission of forms will not be entertained in any case.
12. The Station Director, All India Radio, Imphal – He is requested to include the gist of the above information in the Employment Bulletin for 6 (six) consecutive days for the benefit of the general public and also add that no application submitted after the due date of submission will be entertained, in any case.
13. The Director Doordarshan Kendra, Imphal – He is requested to include the gist of the above information in the Employment bulletin for 5 (five) consecutive days for the benefit of the general public and also add that no application submitted after the due date of submission will be entertained, in any case.
14. All District Employment Exchange Officers/Employment Exchange officers, Jiribam, Kangpokpi, Canchipur, Saikul, Sugnu and Moreh – They are requested to sponsor sufficient number of eligible candidates along with their applications in the prescribed form. The list of candidates with the application forms shall be furnished to the District Superintendent of Police concerned on or before **16/09/2008**. In respect of Employment Exchange, Jiribam, Kangpokpi, Canchipur, Saikul, Sugnu and Moreh the lists shall be furnished to the SDPO Jiribam and SsP-Imphal West/Senapati/Thoubal /Chandel respectively on or before **16/9/2008**. No application submitted after due date of submission will be entertained, in any case.
15. PHQ Notice Board.

Sd/-
(Y.Joykumar Singh)
Director General of Police,
Manipur, Imphal.

APPLICATION FORM FOR THE POST OF RIFLEMAN (MR/IR Bns.)
IN POLICE DEPARTMENT: MANIPUR.

1. Name : _____
(in Block letters)
2. Father's Name : _____
3. Present Address : _____
4. Permanent Address : _____
5. District & P.S. : _____
6. Date of Birth : _____
7. Age as on **01/09/2008** : _____
8. Educational Qualification(s) : _____
9. Whether belonging to SC/ST/OBC : _____
10. N.C.C. Experience, if any. : _____
11. Proficiency in Sports, if any. : _____
12. Post applied for : _____
13. Whether ever arrested in a police case . If so, details thereof . : _____
14. Whether a deserter or not. : _____
15. Employment Exchange Registration Number : _____
16. Identification Mark(s) : _____
17. Thumb impression (left hand)

L.H.

One recent
Passport size
Photograph to be
Pasted
(not to be pinned)

One recent
Passport size
Photograph to be
Attached/
pinned.

Signature of the applicant.

Signature of the Employment Exchange Officer
with seal.

N.B. (i) One recent passport size photograph of the candidate duly attested by a Gazetted Officer or Magistrate should be pasted on the form (not to be pinned) at the place earmarked. Half the signature of Gazetted Officer/Magistrate to be on the photograph and half on the Form.

(ii) One recent passport size photograph of the candidate duly attested by a Gazetted Officer or Magistrate should be attached/Pinned to this form at the place earmarked.

The name of the candidate to be written in ink, on the back side of the Photograph.

*(iii) If any of the information given above is found to be false , the candidate will be disqualified.
(Candidates are advised to keep another 3(three) copies of same photograph for use in future, in case of need).*